

OUR SPACES

GALLERY SPACE

FACTS:

This is the main exhibition space situated on the ground floor. This is the first space that everyone sees when they walk through the front door. It has a grey painted floor, and white painted walls. The ceiling is four meters high, and features a lighting rig to professionally illuminate artworks. Electrical sockets have been located so as to power equipment anywhere in the space. There is one large window at the front of the gallery.



PROJECT SPACE

FACTS:

This is the exhibition space located on the top floor. It has sash windows at both ends of the space, as well as a large skylight in the centre. It is slightly larger than the Gallery Space, though the ceiling is lower. The walls have been painted white. All exhibitions in the Project Space must take place during exhibition opening hours in the Gallery Space. We cannot allow public access to the Project Space when the Gallery is not in use. Exhibitions in the Project Space must run in conjunction with those in the Gallery Space.



LE LOOVRE

FACTS:

This is our alternative artspace in the first-floor bathroom. It is most often used by our resident studio artists as an exhibition space, but is also awarded as a prize for in-house exhibitions. It is a working bathroom, with a toilet, sink and hand dryer. The room has grey painted wooden floorboards, white painted walls and two windows. Most fixtures and fittings can be changed to suit the exhibition, including but not limited to soap, towel, toilet seat and mirror. As with exhibitions in the Project Space, exhibitions in Le Loovre can only take place in conjunction with exhibitions in the Gallery.



EXHIBITION HIRE PRICES

GALLERY SPACE :

£400 one week

£600 two weeks

£750 three weeks

PROJECT SPACE :

£300 one week

£500 two weeks

£650 three weeks

GALLERY & PROJECT SPACE :

£600 one week

£900 two weeks

£1100 three weeks

LE LOUVRE :

£30 flat rate

EVENT HIRE PRICES

GALLERY SPACE :

£120 per day - six hours

£60 per half day - three hours

£90 per evening - three hours

GALLERY & PROJECT SPACE :

£180 per day - six hours

£90 per half day - three hours

£135 per evening - three hours

DETAILS

ALL PRICES INCLUDE :

- Two days set-up and take-down either side of the exhibition
- Social media marketing on the run up to the exhibition and throughout
- Use of our tools and tech area for set-up and take-down
- Tech assistance (subject to availability)
- Free internet access
- Complimentary tea and coffee

GALLERY / PROJECT SPACE HIRE INCLUDES :

- A launch party from 6-8pm on the opening Friday
- Flyer design, if needed, by the in-house design team
- 500 A6 flyers printed on 350gsm paper
- Flyers distributed around key locations in Nottingham city centre
- Full invigilation cover during the exhibition
- Our marketing team will write and distribute the press release

PAYMENT :

Half the amount must be paid at the time of booking the exhibition to reserve the exhibition dates until the balance is settled. A security deposit of £200 will be required at the time of booking the Gallery or Project Space. A deposit of £100 is required for events. A deposit of £50 is required for Le Loovre. All deposits are refundable in full on successful fulfilment of the contract. To secure dates, the full balance must be paid in full no later than one month prior to the start of the exhibition.

FURTHER DETAILS :

Full terms and conditions are outlined in the Exhibitions Contract. This is available on request, or will be issued following a successful exhibition proposal. The prices listed are subject to review. Additional days or requirements can be discussed with the Exhibitions Coordinator. Any work exhibited may be for sale, however Surface will collect 20% commission.